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| **Topic** | Regular Board Meeting, Sunset Ridge School |
| **Date and Time** | May 16, 2023, 7pm |
| **Distribution** | **To:** Zeidler and Stange **BCC**: Board members |

# 1. Roll Call (7:02 pm)

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| * Ms. Damon
* **Absent**: Mr. Dotzler
* Ms. Ho
* Ms. Joseph
 | * Mr. Pick
* Mr. Tideman
* Mr. Zeidler
* **Remote:** N/A
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# APPROVED BY BOARD DURING THIS SESSION:

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| * Consent Agenda (Minutes of Special BOE, Special Board Meeting, Bills and Salaries) **– Approved.**
* 5.3 Approval: Minutes of the Regular Board Meeting – April 11, 2023 – **Approved.**
* 5.4 Discussion and Possible Approval: FY24 Consolidated District Plan – **Approved.**
* Closed Session Minutes of the Board Meeting – April 11, 2023 – **Approved.**
* 7.1b Discussion and Possible Approval: 2022-2023 District 29 Amended Budget – **Approved.**
* 7.1c Discussion and Possible Approval: Contract for Multifunction Copier Lease –**Approved.**
* 7.1d Discussion and Possible Approval: Contract for Transportation Services – **Approved.**
* 7.1e Resolution for the Disposal of Surplus Property **– Approved.**
* 11.2 Closed Session Minutes of the Board Meeting – May 3, 2023 – **Approved.**
* 11.3 Personnel Report Recommendations **– Approved.**
* 11.4 Discussion and Possible Approval: Contract for Professional Commissioning Services. **Approved.**
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# 2. Consent Agenda (7:04 pm)

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| The Board **approved** the Consent Agenda, including Regular Board Meeting minutes: * 2.1 Minutes of the Special BoE Meeting - April 25, 2023
* 2.2 Minutes of the Special Board Meeting - May 3, 2023
* 2.3 Bills and Salaries
	+ 2.3a Payroll Certification
	+ 2.3b Vendor #1
	+ 2.3c Vendor #2
* 2.4 Second Reading and Possible Approval: Board Policy Updates
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# 3. Spotlight on Students (7:05-20 pm)

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| * Sunset Ridge School Learning Center Clubs: **Making the learning center into the heart of SRS, engaging all grades. Brief descriptions of all the club activities.**
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# 4. Communications (7:21 pm)

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| * IDPH End of the Public Health Emergency for COVID-19
	+ **No Change: Still required to report any outbreaks (3+ linked cases in a group) to the local health department and promote prevention, mitigation, etc.**
	+ **Changes: No longer posting COVID data in the weekly news. All Board meetings must be in person going forward.**
* Electronic Communication from Ms. K. Spero
	+ **Requested general bussing service to be considered**
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# 5. New Business (7:23 pm)

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| * 5.1 Audience Comments – **None**
* 5.2 Board Open Discussion
	+ 5.2a Roberts Rules of Order – **Reviewed briefly by H. Zeidler.**
	+ 5.2b Board Protocols – **Review role/expectations created in 2020.**
	+ **Open Discussion – J Damon**
		- **Highlight Monthly “Parent Connections” meeting – Underutilized mechanism to ensure parent voices are heard at the Board level. Dr. Stange attends. Topics change monthly. Very useful for parents to have an opportunity. Discussed mixing up the times so that working parents can attend**
* 5.3 Approval: Minutes of the Regular Board Meeting – April 11, 2023 – **Approved.**
* 5.4 Discussion and Possible Approval: FY24 Consolidated District Plan – **In order to apply for grant money. Approved**
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# 6. Superintendent’s Report (7:30 pm)

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| * 6.1 Freedom of Information Act Log – **(1) Copy of strategic plan requested. Provided link. (2) Univ of Kentucky requesting student information to send promotional materials. Denied**
* 6.2 Enrollment Report – **42 HC for incoming kindergarten classes. Discussed option of not filling newly vacant kindergarten role. Administration recommended: Fill role to ensure needs are met if HC increases; keep 3 sections of kindergarten classes.**
* 6.3 Personnel Report – **Closed session**
* 6.4 Department & School Updates – **(1) American Idol event at MF. Massive engagement and participation. (2) Peter Pan Show – well done. Thanks to Mr. Lewis (3) Teacher Appreciation week last week (4) No other questions/comments on the updates.**
* 6.5 May 2023 Financial Report – **Mr. Beerheide stuck in Seattle. Revenues and Expenditures are trending as expected.**
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# 7. Board Committee Reports (7:45 pm)

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| * 7.1 Finance/Facilities Committee
	+ 7.1a Public Hearing: 2022-2023 District 29 Amended Budget – **Published in local paper, open public hearing, seek any comments from audience. Close the hearing.**
	+ 7.1b Discussion and Possible Approval: 2022-2023 District 29 Amended Budget – **Approved.**
	+ 7.1c Discussion and Possible Approval: Contract for Multifunction Copier Lease – **10% increase on copier contract. Reviewed 3 quotes. Recommendation to stay with current supplier (Impact). Approved.**
	+ 7.1d Discussion and Possible Approval: Contract for Transportation Services – **3-hr. minimum. $60/hr. in Y1 and $70/hr. in Y2. Survey parents to determine if transportation is needed for athletic events (a) if mandatory or (b) if optional. Approved the field trip transportation service.**
	+ 7.1e Resolution for the Disposal of Surplus Property **– Approved.**
	+ 7.1f Next Meeting: October 10, 2023, at 5:30 p.m.
* 7.2 Education Committee
	+ 7.2a Next Meeting: November 14, 2023, at 5:30 p.m. **– Ms. Joseph gave a summary and highlighted where the meeting can be viewed online.**
* 7.3 Policy Committee
	+ 7.3a Next Meeting: June 5, 2023, at 9:00 a.m.
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# 8. External Relations Reports (8:13 pm)

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| * 8.1 Illinois Association of School Boards **– No report**
* 8.2 D29 Parent Teacher Organization **– Huge thank you to all outgoing leaders. Celebrate all the new positions filled. Congrats to the new joiners.**
* 8.3 TrueNorth Educational Cooperative 804 April Board Brief **– First meeting last week. No updates.**
* 8.4 Northfield Park District & Village of Northfield **– No report**
* 8.5 District 29 Foundation **– No report**
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# 9. Closed Session (8:14 pm)

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| * **See meeting minutes of closed session.**
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# 10. Action Items for Board Approval (9:53 pm)

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| * 11.1 Closed Session Minutes of the Board Meeting – April 11, 2023 – **Approved.**
* 11.2 Closed Session Minutes of the Board Meeting – May 3, 2023 – **Approved.**
* 11.3 Personnel Report Recommendations **– Approved.**
* 11.4 Discussion and Possible Approval: Contract for Professional Commissioning Services. **Approved CBRE contract**
* **Adjourn 9:57**
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| Topic | May | June | Sept | Oct | Nov | Dec | Jan |
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| Transition from Educ Comm |  5 min |  |  |  |  |  |  |
| CONSENT AGENDA |  1 min |  |  |  |  |  |  |
| SPOTLIGHT ON STUDENTS | 15 min |  |  |  |  |  |  |
| COMMUNICATIONS | 2 min |  |  |  |  |  |  |
| NEW BUSINESS | 7 min |  |  |  |  |  |  |
| SUPERINTENDENT’S REPORT | 15 min |  |  |  |  |  |  |
| BOARD COMMITTEE REPORTS | 28 min |  |  |  |  |  |  |
| EXTERNAL RELATIONS REPORTS | 1 min |  |  |  |  |  |  |
| CLOSED SESSION | 1 hr. 39 min |  |  |  |  |  |  |
| ACTION ITEMS | 4 min |  |  |  |  |  |  |
| TOTAL | 2 hrs. 57 min |  |  |  |  |  |  |